

# Part 107 Remote Pilot Certificate Application Procedures

To apply for a part 107 remote pilot certificate with a sUAS rating, choose one of the processes described below. Part 61 pilot certificate holders with a current flight review may follow any process. If you are not certificated or have not completed a flight review in the preceding 24 calendar months, choose from the two left-hand columns.

Any Applicant		Part 61 Pilot Certificate Holders with a Current Flight Review	
Online Application After Knowledge Test [1]	Paper Application [2] After Knowledge Test [1]	Online Application After Online Course	Paper Application [2] After Online Course
<ol style="list-style-type: none"> <li>1. Submit an online application using IACRA</li> <li>2. Receive email notification to print and sign a temporary certificate through IACRA</li> <li>3. Receive a permanent certificate by mail</li> </ol>	<ol style="list-style-type: none"> <li>1. Complete FAA Form 8710-13 and mail it with the original copy of your Knowledge Test Report to:  DOT/FAA Airmen Certification Branch, AFS-760 PO Box 25082 Oklahoma City, OK 73125</li> <li>2. Do not receive a temporary certificate</li> <li>3. Receive a permanent certificate by mail</li> </ol>	<ol style="list-style-type: none"> <li>1. Submit an online application using IACRA</li> <li>2. Meet with an FAA-authorized individual [3] to validate your:               <ul style="list-style-type: none"> <li>o IACRA application ID number</li> <li>o FAA Tracking Number (FTN)</li> <li>o Identification</li> <li>o Online course completion certificate</li> <li>o Pilot certificate</li> <li>o Flight review documentation</li> </ul> </li> <li>3. Receive a temporary certificate in person (or if meeting with a CFI, receive email notification to print and sign a temporary certificate through IACRA)[4]</li> <li>4. Receive a permanent certificate by mail</li> </ol>	<ol style="list-style-type: none"> <li>1. Complete FAA Form 8710-13</li> <li>2. Meet with an FAA-authorized individual [3] to validate your:               <ul style="list-style-type: none"> <li>o FAA Form 8710-13</li> <li>o Identification</li> <li>o Online course completion certificate</li> <li>o Pilot certificate</li> <li>o Flight review documentation</li> </ul> </li> <li>3. Receive a temporary certificate in person (except when meeting with a CFI)[4]</li> <li>4. Receive a permanent certificate by mail</li> </ol>

## Notes:

- [1] If you successfully complete the FAA Unmanned Aircraft General (UAG) Knowledge Test, you are not required to meet with an FAA-authorized individual because your identity is established at a Knowledge Testing Center (KTC)
- [2] Paper applications delay issuance of a permanent certificate because the application must be verified and processed by the FAA-authorized individual, FSDO, and Airman Registry
- [3] An FAA-authorized individual may be a Certified Flight Instructor (CFI), Airman Certification Representative (ACR) for a pilot school, a person designated by a Flight Standards District Office (FSDO), or Designated Pilot Examiner (DPE)
- [4] CFIs can assist in the processing of applications and can facilitate issuance of a temporary certificate through IACRA, but cannot directly issue a temporary certificate when IACRA is not used